The schools, because of space factors in the classrooms, will not be able to allow school pupils to have pupil visitors accompany them as visiting guests in the school.

### **CLASSROOM VISITATION SAFETY PRECAUTIONS**

As part of the district's safety and security program, only school or district personnel, law enforcement officials, or educational professionals designing an individual educational program shall be allowed to visit classrooms during instructional times.

Visitors must provide their driver's license upon entering the school. Using the Raptor Identification software, an id badge will be immediately printed. The id badge will contain your driver's license picture, school name, date, time, and one destination. We appreciate your cooperation as we work diligently to ensure the safety of all of our students and employees and as we also work to preserve the integrity of our instructional time. At the discretion of the principal or his/her designee, an alternate picture id may be accepted.

#### **Amendment:**

## Effective July 1, 2011:

#### **CLASSROOM VISITATION – Parents:**

Parents are allowed to visit classrooms during instructional time only one (1) day per month unless otherwise specified by the principal.

# <u>ADMINISTRATIVE PERSONNEL PROFESSIONAL DEVELOPMENT – HSD Policy – CK</u>

The superintendent and district leadership team will monitor the professional growth of the building level administrator and teachers. Through classroom supervision and employee conferences, teachers and administrators maybe mandated to attend professional developments that will enhance their abilities to spur school improvement and/or improve in data driven decision making. Employees mandated to these professional developments will be required to develop a plan of action with the school leadership team (teacher) or the district leadership team (administrator) that contain measurable milestones of growth and performance. This plan of action will become a part of the employee's evaluation instrument, therefore adhering to and the completion of it will be an additional item considered in the renewal of employment.

# RECRUITMENT AND SELECTION – HSD Policy – GBC

This school district is an equal opportunity employer. This school district shall employ licensed staff on a professional basis without regard to age, race, color, gender, or national origin. Every